

**Minutes of the 1<sup>st</sup> General Meeting of Refugee and Asylum seeker Participatory Action Research (RAPAR), establishing it as a constituted charitable organization and electing Directors and Trustees/appoint officers.**

Meeting held on Wednesday 13<sup>th</sup> February 2002, 10.00 – 11.00 at the Revans Institute, Technology House, Frederick Road, University of Salford

**Present:** Rhetta Moran, Mark McDonnell, Cath Maffia, Nasri Mohammed, Rahmatullah Abdullah, Fazil Jamil, Maria Thornton, Nilofar Shaikh, Phil Davies, Bogusia Temple,

**Apologies:** Bill Davies, Hermione Lovel, Zeinab Mohamed, Hanif Bobat

1. **Introduction** Rhetta welcomed everyone to the meeting and invited people to introduce themselves
2. **Process.** Mark McDonnell explained the process to everyone and a lengthy discussion followed concerning the best way for RAPAR to become constituted. The decision was reached that RAPAR should be apply to be both a Company Limited by Guarantee and a Registered Charity.
3. **Constitution.** As circulated with the notification of the meeting, the constitution was adopted.
4. **Trustees and Directors of RAPAR.** The following people have been accepted as Trustees and Directors.

**Trustees**

Cath Maffia – Nom: Nasri Mohamed, Sec: Fazil Jamal

Nilofar Shaikh – Nom: Rhetta Moran, Sec: Rahmatullah Abdullah

Maria Thornton – Nom: Phil Davies, Sec: Bogusia Temple

**Directors**

Cath Maffia (Secretary)– Nom: Nasri Mohamed, Sec: Fazil Jamal

Nilofar Shaikh (Chair) – Nom: Rhetta Moran, Sec: Rahmatullah Abdullah

Maria Thornton (Treasurer) – Nom: Phil Davies, Sec: Bogusia Temple

**5. Membership** The criteria for membership, as set out in the meeting notification papers was accepted: Any organisation or individual with an interest in developing Participatory Action Research that leads to the development and improvement of services for refugees and asylum seekers across Manchester, Salford and Trafford.

**Action: Mark McDonnell to draw up a simple membership form for members to sign over the next period to formalize their membership of RAPAR**

**This membership form will be circulated with these minutes for completion and return.**

6 Meeting closed

7 Next meeting, February 26<sup>th</sup> 2002 , 4.30pm – 6.30pm

**Signed**

**Cath Maffia  
Secretary**